

Washington, DC Chapter  
APPLICATION FORM

PART ONE :: General Information			
First Name	Middle	Last Name	Date of Birth
Current School Address ( <i>Address, City, State, Zip</i> )		Permanent Address ( <i>Address, City, State, Zip</i> )	
Check One <input type="checkbox"/> US Citizen	<input type="checkbox"/> Legal Permanent Resident	Phone Number	
Email Address		Year in Fall 2008 <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third <input type="checkbox"/> Fourth <input type="checkbox"/> Fifth	
Korean Language Proficiency <i>Rank on a scale from 1(none) to 10(fluent).</i>  Written _____ Oral _____		All internship positions will be with Congressional Offices.	

PART TWO :: Education & Employment		
College/University	Dates Attended	Major(s)
College/University	Dates Attended	Major(s)
High School	Dates Attended	Location
Employment/Internship	Dates	Location
Employment/Internship	Dates	Location
Volunteer Work	Dates	Location

**PART THREE :: Application****Personal Statements**

Please submit a response from section one and choose a response from section two for a total of *two* personal statements. Responses should be double-spaced, typed, limited to 500 words, and include the applicant's name.

**Section I**

1. What do you perceive to be the most significant issue facing the Korean American community at this present time, and how would you address the issue with your given talents, experiences, and skills?

**Section II**

1. What are your future aspirations and how do you expect that this internship will aid your goals?
2. Why do you believe you are qualified for this internship program?

**Letters of Recommendation**

Please submit *two* sealed letters of recommendation written by professors, employers, counselors, student advisors, etc. One academic recommendation is required.

**Letter 1  
Name**

Title

Phone Number

**Letter 2  
Name**

Title

Phone Number

**Resume**

Include a detailed resume, including (1) relevant work experience, (2) community & extracurricular activities, (3) honors, awards & scholarships, (4) special interests & skills, (5) other relevant criteria.

Application Deadline:  
**April 18, 2008**

Application form, personal statements, letters of recommendation, resume, & official academic transcript must be *postmarked* by above date for consideration.

*Please note:*

- ◆ FINALISTS WILL BE CONTACTED FOR A TELEPHONE INTERVIEW.
- ◆ All parts of application (form, letters of recommendation, resume, transcript, personal statements) must be sent together.
  - ◆ Electronic applications will not be accepted.
- ◆ KAC-DC reserves the right to make all final placement decisions.
- ◆ Interns will make their own travel and housing arrangements.

**Official Academic Transcript**

Include a current official transcript from your college/university of completed coursework.

Applications should be sent to:  
**Korean American Coalition - DC**  
**Attn: 2008 Summer College Internship Program**  
**1001 Connecticut Ave NW, Suite 730**  
**Washington, DC 20036**

If you have questions, please contact [internship@kacdc.org](mailto:internship@kacdc.org)  
[www.kacdc.org](http://www.kacdc.org)

*"I certify that the information provided on this application form and the attached materials are accurate to the best of my knowledge."*

Signature

Date

For Office Use Only

Date Received

File Completion

Interview Date &amp; Time

Interviewer

Additional Notes